

PRESENT: Pat O'Connor, Paul Gallant, Jim Graham, Leo Flynn

REGRETS: Cathy Williams, John Outhouse, Kelly MacDonald, Frank McNally

Call to Order:

Pat called the meeting to order.

Declaration of Conflict of Interest:

No one had a conflict of interest.

Review of Agenda & Approval of Agenda:

It was moved by Paul Gallant and seconded by Jim Graham that the agenda be adopted with additions. *Motion carried.*

Adoption of Minutes of February 4, 2019:

It was moved by Paul Gallant and seconded by Jim Graham that the minutes of February 4th be adopted. *Motion carried.*

Business Arising from the Minutes of February 4, 2019:

- **Corporate Seal:** Deferred as Kelly not in attendance.
- **Souris West Website:** Deferred as Kelly not in attendance.
- **Financial Review for 2017:** Defer hiring accountant until there are talks with Municipal personnel.
- **Financial Planning/Information/Orientation Session February 23rd:** Jim attended Financial Planning seminar held at Access PEI. Cathy will be mailed passwords and e templates to prepare budget clearly explaining assets, terms etc. Not much is relevant to Souris West. The Excel forms look similar and easy to use. Jim to give Cathy copies of everything he received at this session.
- **Group Photo:** Deferred
- **Community Room at Ecole LaBelle Cloche:** Costs \$40.00 to rent for 2 hours. Would be more on a weekend due to having to hire a janitor.
- **Fire Dues Meeting:** To be held March 6th at 8 p.m, at Souris Town Hall. Jim will attend.
- **Gas Tax:** Paul reported the last Gas Tax that was forwarded to Souris was for a special project. At this point there is no clear indication where the monies were used. Before we move forward, we should receive a full account where the money was used and what percentage was used. Further to this, if the money needs to be put to a different use council would have to approve at that time. The second item was to find a place for the future Gas Tax to be used. Hospitals can't be used, but arenas can be used. To be discussed further.
- **Invoice from CAO:** Cathy submitted an invoice for additional tasks associated with duties of council; reappointment of council; and meetings of Eastern Kings Councils in the amount of \$374.14. It was approved by Jim Graham and seconded by Leo Flynn that this invoice be paid. *Motion carried.*

Pat gave an update from the February 28th meeting with Eastern Kings Municipal Officials & Administrators.

- Pat explained what happened at the meeting,
- Group will be called Vision East
- The draft letter to residents that will be sent out by the Minister was edited.
- Pat has since posted a revised copy for approval at the next meeting.

CAO Update:

- CAO was not in attendance.

NEW BUSINESS:

- **Financial Planning for 2019-2020:**
 - No Tax Roll or Fire dues available yet to assist with financial planning. Sho available by week's end.
 - Last year's budget was adjusted and funds reallocated to cover eventual co Auditor at \$3,000. Eliminated the Councillor Honorarium of \$1,000. Eliminat community sign maintenance of \$500. Reduced meeting costs to \$100. Ma increase budget by \$100.

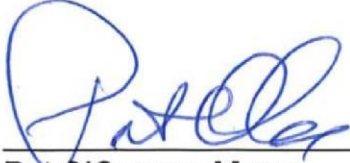
Other:

- **Financial Support:** A letter requesting sponsorship from the Souris Atom "A" te help with costs associated with hosting a Provincial Hockey Tournament was rec was moved by Leo Flynn and seconded by Paul Gallant that we donate \$100.00 team. Motion carried.

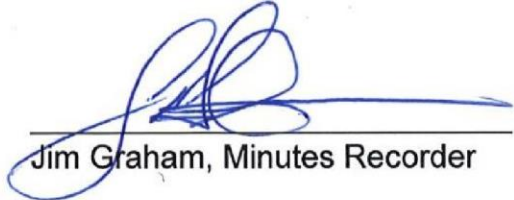
NEXT MEETING: Monday, March 4, 2019 at 6:00 p.m. at Souris Access PEI Boardroom

ADJOURNMENT:

It was moved by Paul Gallant and seconded by Leo Flynn that the meeting adjourn at 8:10 p



Pat O'Connor, Mayor



Jim Graham, Minutes Recorder